

# Science and Technology Centers: Integrative Partnerships

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## PROGRAM SOLICITATION

NSF 11-522

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*REPLACES DOCUMENT(S):*

NSF 08-580

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### National Science Foundation

Office of Integrative Activities

Directorate for Biological Sciences

Directorate for Computer & Information Science & Engineering

Directorate for Education & Human Resources

Directorate for Engineering

Directorate for Geosciences

Directorate for Mathematical & Physical Sciences

Directorate for Social, Behavioral & Economic Sciences

Office of Cyberinfrastructure

Office of International Science and Engineering

Office of Polar Programs

**Preliminary Proposal Due Date(s) (required)** (due by 5 p.m. proposer's local time):

May 30, 2011

**Full Proposal Deadline(s)** (due by 5 p.m. proposer's local time):

February 03, 2012

## IMPORTANT INFORMATION AND REVISION NOTES

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A revised version of the *NSF Proposal & Award Policies & Procedures Guide* (PAPPG), [NSF 11-1](#), was issued on October 1, 2010 and is effective for proposals submitted, or due, on or after January 18, 2011. Please be advised that the guidelines contained in [NSF 11-1](#) apply to proposals submitted in response to this funding opportunity. Proposers who opt to submit prior to January 18, 2011, must also follow the guidelines contained in [NSF 11-1](#).

**Cost Sharing:** The PAPPG has been revised to implement the National Science Board's recommendations regarding cost sharing. Inclusion of voluntary committed cost sharing is prohibited. In order to assess the scope of the project, all organizational resources necessary for the project must be described in the Facilities, Equipment and Other Resources section of the proposal. The description should be narrative in nature and must not include any quantifiable financial information. Mandatory cost sharing will only be required when explicitly authorized by the NSF Director. See the PAPP Guide Part I: *Grant Proposal Guide (GPG)* [Chapter II.C.2.g](#)(xi) for further information about the implementation of these recommendations.

**Data Management Plan:** The PAPPG contains a clarification of NSF's long standing data policy. All proposals must describe plans for data management and sharing of the products of research, or assert the absence of the need for such plans. FastLane will not permit submission of a proposal that is missing a Data Management Plan. The Data Management Plan will be reviewed as part of the intellectual merit or broader impacts of the proposal, or both, as appropriate. Links to data management requirements and plans relevant to specific Directorates, Offices, Divisions, Programs, or other NSF units are available on the NSF website at: <http://www.nsf.gov/bfa/dias/policy/dmp.jsp>. See [Chapter II.C.2.j](#) of the GPG for further information about the implementation of this requirement.

**Postdoctoral Researcher Mentoring Plan:** As a reminder, each proposal that requests funding to support postdoctoral researchers must include, as a supplementary document, a description of the mentoring activities that will be provided for such individuals. Please be advised that if required, FastLane will not permit submission of a proposal that is missing a Postdoctoral Researcher Mentoring Plan. See [Chapter II.C.2.j](#) of the GPG for further information about the implementation of this requirement.

### Revision Summary

- The format for preliminary proposals has been modified from that used in the prior STC competition.

## SUMMARY OF PROGRAM REQUIREMENTS

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### General Information

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#### Program Title:

Science and Technology Centers: Integrative Partnerships

#### Synopsis of Program:

The Science and Technology Centers (STC): Integrative Partnerships program supports innovative, potentially transformative, complex research and education projects that require large-scale, long-term awards. STCs conduct world-class research through partnerships among academic institutions, national laboratories, industrial organizations, and/or other public/private entities, and via international collaborations, as appropriate. They provide a means to undertake significant investigations at the interfaces of disciplines and/or fresh approaches within disciplines. STCs may involve any areas of science and engineering that NSF supports. STC investments support the NSF vision of advancing discovery, innovation and education beyond the frontiers of current knowledge, and empowering future generations in science and engineering.

Centers provide a rich environment for encouraging future scientists, engineers, and educators to take risks in pursuing discoveries and new knowledge. STCs foster excellence in education by integrating education and research, and by creating bonds between learning and inquiry so that discovery and creativity fully support the learning process.

NSF expects STCs to demonstrate leadership in the involvement of groups traditionally underrepresented in science and engineering at all levels (faculty, students, and postdoctoral researchers) within the Center. Centers use either proven or innovative mechanisms to address issues such as recruitment, retention and mentorship of participants from underrepresented groups.

Centers must undertake activities that facilitate knowledge transfer, i.e., the exchange of scientific and technical information with the objective of disseminating and utilizing knowledge broadly in multiple sectors. Examples of knowledge transfer include technology transfer with the intention of supporting innovation, providing key information to public policy makers, or dissemination of knowledge from one field of science to another.

#### Cognizant Program Officer(s):

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#### Applicable Catalog of Federal Domestic Assistance (CFDA) Number(s):

- 47.041 --- Engineering
- 47.049 --- Mathematical and Physical Sciences
- 47.050 --- Geosciences
- 47.070 --- Computer and Information Science and Engineering
- 47.074 --- Biological Sciences
- 47.075 --- Social Behavioral and Economic Sciences
- 47.076 --- Education and Human Resources
- 47.078 --- Office of Polar Programs
- 47.079 --- Office of International Science and Engineering
- 47.080 --- Office of Cyberinfrastructure
- 47.081 --- Office of Experimental Program to Stimulate Competitive Research

### Award Information

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**Anticipated Type of Award:** Cooperative Agreement - initial commitment of five years; the possibility of five-year renewal.

**Estimated Number of Awards:** up to 6 centers

**Anticipated Funding Amount:** \$30,000,000 for first year support of newly funded centers. Funds are approximate and subject to availability in FY 2013.

### Eligibility Information

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#### Organization Limit:

Proposals may only be submitted by the following:

- Preliminary proposals and invited full proposals may be submitted by U.S. academic institutions that have research and degree-granting education programs in any area of research supported by NSF. The lead institution is expected to develop partnerships or arrangements with other universities/colleges, or other institutions such as national laboratories, research museums, private sector research laboratories, state and local government laboratories, and international collaborations as appropriate to enable the Center to attain its strategic goals.

#### PI Limit:

None Specified

**Limit on Number of Proposals per Organization:** 3

A single organization may submit a maximum of three preliminary proposals as the lead institution. Full proposals are to be submitted only when invited by NSF. There is no limit to participation as a partner institution. The STC program will not provide support for more than one proposed Center from any one lead institution in this competition.

#### Limit on Number of Proposals per PI:

None Specified

## Proposal Preparation and Submission Instructions

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### A. Proposal Preparation Instructions

- **Letters of Intent:** Not Applicable
- **Preliminary Proposals:** Submission of Preliminary Proposals is required. Please see the full text of this solicitation for further information.
- **Full Proposals:**
  - Full Proposals submitted via FastLane: NSF Proposal and Award Policies and Procedures Guide, Part I: Grant Proposal Guide (GPG) Guidelines apply. The complete text of the GPG is available electronically on the NSF website at: [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=gpg](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=gpg).
  - Full Proposals submitted via Grants.gov: NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov Guidelines apply (Note: The NSF Grants.gov Application Guide is available on the Grants.gov website and on the NSF website at: [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=grantsgovguide](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=grantsgovguide))

### B. Budgetary Information

- **Cost Sharing Requirements:** Inclusion of voluntary committed cost sharing is prohibited.
- **Indirect Cost (F&A) Limitations:** Not applicable.
- **Other Budgetary Limitations:** Not Applicable

### C. Due Dates

- **Preliminary Proposal Due Date(s) (*required*)** (due by 5 p.m. proposer's local time):  
May 30, 2011
- **Full Proposal Deadline(s)** (due by 5 p.m. proposer's local time):  
February 03, 2012

## Proposal Review Information Criteria

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**Merit Review Criteria:** National Science Board approved criteria. Additional merit review considerations apply. Please see the full text of this solicitation for further information.

## Award Administration Information

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**Award Conditions:** Additional award conditions apply. Please see the full text of this solicitation for further information.

**Reporting Requirements:** Additional reporting requirements apply. Please see the full text of this solicitation for further information.

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## I. INTRODUCTION

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### The Science and Technology Centers: Integrative Partnerships — Concept

The Science and Technology Centers (STC): Integrative Partnerships program supports innovative research and education projects that require large-scale, long-term investments. STCs conduct world-class research through partnerships among academic institutions, national laboratories, industrial organizations, and/or other public/private entities, and via international collaborations, as appropriate. These partnerships build intellectual and physical infrastructure within or between disciplines and facilitate the creation, integration, and transfer of new knowledge.

The STC program supports important investigations at the interfaces of disciplines or fresh approaches within disciplines. STCs may involve any areas of science and engineering that NSF supports. STCs exploit opportunities in science, engineering and technology where the complexity of the research agenda requires the duration, scope, scale, flexibility, and facilities that Center support can provide. They help enable U.S. leadership in research in a world in which discovery, learning and innovation enterprises are increasingly interconnected, and increasingly global. Centers offer the science and engineering community a venue for interaction and an effective mechanism to undertake long-term, integrated scientific and technological research and education activities; to explore better and more effective ways to educate students; to broaden participation of underrepresented groups; and to develop approaches to ensure the timely transfer of research and education advances made in service to society. STC partner institutions work together with the lead institution as an integrated whole to achieve the shared research, education, diversity, and knowledge-transfer goals of the Center.

## II. PROGRAM DESCRIPTION

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### A. Objectives of the STC Program are to:

- Support research and education of the highest quality in a Center-based environment in which the whole is greater than the sum of its parts;
- Exploit opportunities in science (including the social sciences), education, engineering and/or technology where the complexity of the research agenda requires the advantages of scope, scale, flexibility, duration, equipment, and facilities that a Center can provide;
- Support innovative frontier investigations at the interfaces of disciplines and/or investigations that will lead to fresh approaches within disciplines;
- Engage and develop the Nation's intellectual talent, including groups underrepresented in the sciences, mathematics and engineering, in the conduct of research and education activities;
- Promote organizational connections and linkages within and between campuses, schools and/or the world beyond (e.g., state, local, federal agencies, national labs, industry, international collaborations), capitalizing upon cyberinfrastructure to facilitate these linkages;
- Focus on integrative learning and discovery and the preparation of U.S. students for a broad set of career paths; and
- Foster science and/or engineering in service to society especially with respect to new research areas and promising new instrumentation and technologies.

### B. Characteristics of Science and Technology Centers

The partners comprising an STC share an ambitious research vision or theme of national importance that integrates research and education and is of sufficient scale and complexity to require the Center mode of support. The Center's theme may involve any area of research supported by NSF (Consult the NSF Guide to Programs for further details: [http://www.nsf.gov/funding/browse\\_all\\_funding.jsp](http://www.nsf.gov/funding/browse_all_funding.jsp)). STCs may vary in size and exhibit diverse forms of organization, collaboration, and operation suited to their individual needs. Not every partner must support every aspect of the Center's activity, but all of the expected features of a Center must be accomplished via the integrated portfolio of the partners' activities. Partnerships may include multi-institutional collaborations or arrangements with other universities/colleges, national laboratories, research museums, private sector research laboratories, industrial organizations, state and local government laboratories, and international collaborations. NSF encourages, but does not require, STCs to include international dimensions (e.g., collaboration with foreign research partners and international research experiences for students) to enhance research and promote a diverse, internationally competitive science and engineering workforce. PIs are encouraged to exploit aspects of cyberinfrastructure such as high performance computing, data analysis and visualization, and virtual organizations for distributed communities in order to support the science and engineering goals of the Center, and to enable and enhance collaborations and resource sharing among the partner institutions. (Further information is available in the NSF document, Cyberinfrastructure Vision for 21st Century Discovery: [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=nsf0728](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=nsf0728).)

The STC program seeks to support education activities directed toward the development of a diverse, internationally competitive and globally engaged workforce of scientists, engineers, and citizens well-prepared for a broad set of career paths. The education goals of an STC may address the needs of students participating in Center research activities or students in broader fields of research represented by the STC activities. Within Centers, education and human resource development may be advanced through formal and informal education, education research, or other varied activities such as summer programs, workshops, and student councils to encourage student interaction. STCs are encouraged to focus their education efforts on specific programs that are appropriately integrated into the research activities of the center rather than attempting to be comprehensive.

Education programs and activities should be developed in the context of current education research and be monitored through a formal evaluation effort. Centers provide a rich environment for encouraging future scientists, engineers, and educators to take risks in pursuing discoveries and new knowledge.

NSF is committed to the principle of diversity and expects STCs to demonstrate leadership in the involvement of groups traditionally underrepresented in science and engineering, at all levels (faculty, students, and postdoctoral researchers) within the Center. STCs are encouraged (but not required) to form substantive and long-term partnerships and collaborations with institutions that serve populations of underrepresented students interested in STEM (such as minority serving institutions, women's colleges, or institutions that serve students with disabilities). Increasing the participation of a diverse U.S. citizenry, including women, persons with disabilities, and underrepresented minorities, by creating opportunities and enabling them to contribute is essential to the health and vitality of science and engineering.

STCs foster knowledge transfer that involves the exchange of scientific and technical information between the Center and external stakeholders who can then apply and utilize the knowledge to create further advances. Examples of knowledge transfer include, but are not limited to, providing key information to support policy making decisions and establishing spinoff companies, license agreements or other technology transfer arrangements to support innovation. Knowledge transfer can be facilitated in a variety of ways, including but not limited to formal partnerships established through membership agreements, faculty consulting relationships with industry or government, visiting research/teaching positions for industrial scientists at the STC, external use of industrial or university facilities, student internships in industry or public policy arenas, student mentoring by industrial or other partners, innovative use of cyberinfrastructure, informal science education, and/or other mechanisms.

### **C. Leadership, Management, and Oversight of STCs**

One of the partner institutions acts as the lead institution and accepts overall management and budgetary responsibility for the proposed Center. Proposals must include a management plan that describes the essential role of the lead and each partner institution and explains the contribution of each to the integrated research, education and knowledge transfer goals of the Center (see proposal preparation instructions below).

The Center Director must provide the leadership to develop and lead a diverse team to fulfill the vision of the Center. S/he is responsible for the management, staffing, and resource allocation of the Center, and for serving as the liaison between the Center and the national network of STC Directors. The Center Director must ensure that the STC develops the ability to communicate effectively with NSF and the other STCs electronically, including web-based distribution of information and videoconferencing capability. Key members of the Center management team must possess appropriate management experience and qualifications to administer their components of the Center. The Center team must develop a management plan to share responsibilities appropriately.

STC Directors participate in the National Network of STC Directors. This group is charged with addressing common goals, problems and opportunities, and facilitating personnel and resource exchanges as well as ensuring linkages and cooperation among STCs. Typical functions of this Network include: facilitating interactions to address research, education, and management issues and opportunities that transcend individual Center capabilities; planning joint implementation strategies, workshops, and other forums; implementing the development, use and maintenance of databases and other metrics in response to the requirements of the Government Performance and Results Act and other assessment activities; and arranging for documents or web sites to enhance public understanding of the importance of science, engineering, technology and education advances in service to society.

Each Center will establish, maintain, and convene annually an External Advisory Committee (EAC). The function of the EAC is to provide guidance, advice, and direction for all of a Center's activities, consistent with its vision, goals, and objectives. The EAC must include members who are able to assess each aspect of the project including management, research, education, innovation, and knowledge transfer. EAC membership is subject to NSF approval and must include representatives from those sectors served by the Center (e.g., academic institutions, industry, state and local agencies, national laboratories). The EAC must include members from groups that are underrepresented in science and engineering (for example, women, persons with disabilities and minorities). Individuals with a financial, institutional, or collaborative connection to the Center may not serve as members of the external advisory committee.

### **D. Summary of STC Features**

Each STC must

- be focused on research and education at the frontier of an area of science, engineering, social science, or education supported by NSF;
- have scope and scale to justify funding through the center mechanism;
- be based at an academic institution;
- be directed by a faculty member;
- demonstrate institutional commitment to achieving strategic goals that are shared by the lead and partnering institutions;
- establish multi-institutional collaborations or linkages with other universities/colleges, national laboratories, research museums, private sector research laboratories, state and local government organizations, and international collaborations, as appropriate;
- develop a management plan that integrates the research, education, diversity, and knowledge transfer activities across all partners and affiliates;
- include diverse teams at all organizational levels of the Center, inclusive of women and men, underrepresented minorities, and persons with disabilities;
- provide research and education opportunities for U.S. students, postdoctoral researchers and faculty that will result in outcomes consonant with the Center's goals.
- facilitate knowledge transfer through significant intellectual exchange among various types of institutions and organizations (e.g., nonprofit organizations; national laboratories; industry; federal, state, and local governments); and
- establish and convene annually an External Advisory Committee to provide guidance, advice, and oversight.

### **E. Timeline for this FY-2011 to FY-2013 STC competition:**

- Preliminary proposals due May 30th, 2011
- Invited list announced and declines informed, October 30, 2011
- Invited full proposals due February 3, 2012
- Notification of invitation for site visit, and declined PIs informed, June 1, 2012
- Site visits, September- October, 2012

- Declines informed and recommended awards announced, March 2013
- Development of Center strategic plans and cooperative agreements, March - June 2013
- Anticipated start date of awards, June 1, 2013

### III. AWARD INFORMATION

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Up to \$30 million is expected to be available for first year support of newly funded centers beginning in FY 2013. NSF expects to make up to 6 awards, contingent on availability of funds. Each award will be made as a Cooperative Agreement to the lead institution, with an initial commitment for five years of support and a possibility of renewal for five additional years. The amount of NSF's investment in each Center will depend upon the needs, plans, and opportunities offered by the Center, as well as the availability of NSF funds. Awards from this competition are expected to commence in June 2013. Oversight of each individual STC is the responsibility of the appropriate NSF research directorate in coordination with the Office of Integrative Activities (OIA). Support for each year of the Cooperative Agreement of a funded STC will be contingent upon a satisfactory annual review and site visit by NSF of the Center's progress and future plans, with an emphasis on the quality of the research, education, diversity and knowledge transfer activities. In the fourth year of operation, the STC may submit a renewal proposal for five additional years of NSF support. During the subsequent annual review, the STC's achievements and future plans will be evaluated comprehensively to determine if the STC is meeting its goals and objectives as well as the goals and objectives of the STC Program. This in-depth review will consist of an ad hoc review of the renewal proposal and a formal on-site review, involving external reviewers who will produce a written report to NSF. Centers successful in passing the fourth-year review will be renewed for another five years, commencing at the beginning of the sixth year. The Cooperative Agreement will include a two-year phase-out period for years nine and ten. Centers that pass the fourth-year review will continue to be reviewed by NSF every 12 months. Centers that do not pass the fourth year review will be phased-out over a one-year period at a reduced level of support. The NSF may support an STC for a maximum of ten years.

### IV. ELIGIBILITY INFORMATION

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#### Organization Limit:

Proposals may only be submitted by the following:

- Preliminary proposals and invited full proposals may be submitted by U.S. academic institutions that have research and degree-granting education programs in any area of research supported by NSF. The lead institution is expected to develop partnerships or arrangements with other universities/colleges, or other institutions such as national laboratories, research museums, private sector research laboratories, state and local government laboratories, and international collaborations as appropriate to enable the Center to attain its strategic goals.

#### PI Limit:

None Specified

#### Limit on Number of Proposals per Organization: 3

A single organization may submit a maximum of three preliminary proposals as the lead institution. Full proposals are to be submitted only when invited by NSF. There is no limit to participation as a partner institution. The STC program will not provide support for more than one proposed Center from any one lead institution in this competition.

#### Limit on Number of Proposals per PI:

None Specified

#### Additional Eligibility Info:

Proposed STC annual budgets may range up to \$5.0M per year of NSF support. Preliminary proposals and full proposals outside this range will be returned without review. Each preliminary and invited full proposal must demonstrate institutional commitment in the area proposed. Inclusion of voluntary committed cost sharing is prohibited.

Past members of STCs may participate in this open competition only if the proposed research and education topics or themes are substantially different from those they pursued with prior NSF Center support. The proposers must focus on a different research topic. New proposals that simply extend the methods and intent of a past STC to a slightly larger scope or a new geographic area will be returned without review.

The STC Program complements the Engineering Research Centers (ERCs), the Centers for Excellence in Materials Research and Innovation (CEMRI) - formerly known as Materials Research Science and Engineering Centers (MRSECs), the Nanoscale Science and Engineering Centers (NSEC), Science of Learning Centers (SLCs) and other NSF programs that support group research and education activities. Proposals that might typically be eligible for such programs are welcome in the STC program. However, simultaneous submission of duplicate or substantially similar proposals to other NSF programs is not permitted, and such proposals will be returned without review. Participation in a Center does not preclude individuals from receiving NSF support for their individual research in complementary areas.

### V. PROPOSAL PREPARATION AND SUBMISSION INSTRUCTIONS

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## A. Proposal Preparation Instructions

**Preliminary Proposals (required):** Preliminary proposals are required and must be submitted via the NSF FastLane system, even if full proposals will be submitted via Grants.gov.

When preparing a preliminary proposal for this competition, proposers are advised to consult the Program Description for general information pertinent to the STC program and the Proposal Review Information found in section VI this solicitation for information on specific questions that reviewers of preliminary proposals will be asked to address. Required components of the preliminary proposal are given below. Strict adherence to page limitations given in this document is required. Proposers should review the most current [NSF Grant Proposal Guide \(GPG\)](http://www.nsf.gov/od/iaia/programs/stc/index.jsp) for specific information on signatures and format for the required sections. Proposers are also encouraged to access the STC web site for updated information and answers to frequently asked questions (FAQ's) relevant to this competition: <http://www.nsf.gov/od/iaia/programs/stc/index.jsp>.

### Preliminary Proposal Contents

The preliminary proposal should consist of the following elements:

1. Cover Sheet. For planning purposes June 1, 2013 should be shown as the start date. The proposed Center Director must be shown as the Principal Investigator.
2. Project Summary. (1 page maximum) Provide an overview of the proposed STC, addressing separately the intellectual merit and broader impacts of the Center. The summary should be written in the third person, informative to those working in the same or related field(s), and understandable to a scientifically or technically literate reader.
3. Table of Contents. A Table of Contents is automatically generated for the proposal by the FastLane system. The proposer cannot edit this form.
4. Project Description (8-pages maximum). The Project Description should articulate a vision for the proposed center that clearly outlines the grand challenges being addressed or breakthroughs being sought. The proposed research should be sufficiently complex, large-scale, and long-term to justify a center and flexible enough to permit change as the research proceeds. The proposed approaches must be innovative, and it must be clear how they will transform or significantly impact the research area. The Project Description must describe how the integration of research, education, and knowledge transfer in a center-level activity will advance the proposed research in a way that other funding mechanisms cannot. A justification for the focus of the education programs and activities should be included and described in the context of current knowledge of teaching and learning. Include a description of the team members and why each is essential to the project plan (must not be more than 2 pages). In addition to an outline of research themes, some illustrative examples of specific research directions with sufficient detail to be evaluated by reviewers should be included. Results from Prior NSF Support should not be included. Links to URLs may not be used.
5. References Cited (2-page limit). See NSF GPG instructions.
6. Biographical Sketches (2-page limit per person). Biographical Sketches are required for the Center Director and other key personnel. See GPG for details.
7. Supplementary Documents: (to be entered in the Supplementary Documents section of FastLane). A list of Partner Institutions and Project Personnel is required. This information provides NSF and reviewers with a comprehensive list of personnel and institutions involved in the STC.
  - a. List all project personnel who have a role in the management, research, education, and knowledge transfer components of the Center. Use the following format:  
  
Project Personnel:  
  
last name, first name, institution/organization
  - b. Additionally, provide a separate list of all institutions and organizations for which there are corresponding project personnel organized into the following categories: Academic institutions, National Laboratories, Federal Government, Industry, Non-Governmental Organizations State and Local Government, and International institutions.

No other items or appendices are to be included. Information pertaining to "Current and Pending Support", and "Facilities, Equipment and Other Resources" is not required for preliminary proposals and should not be included. Preliminary proposals containing items other than those required above will be returned without review.

### Optional Information to be submitted to NSF via the FastLane Single Copy Documents Section.

- List of suggested reviewers or reviewers not to include (with a brief explanation or justification for why the reviewer should be excluded);
- Proprietary or privileged information (if applicable).

### Required Information to be submitted to NSF via email.

The proposer is required to send a spreadsheet listing conflicts of interest to NSF via email. After receipt of the proposal number from FastLane, send an email to [stc2013@nsf.gov](mailto:stc2013@nsf.gov). The subject heading of the email should note the proposal number. In the body of the email provide the proposal number, the PI name, and the name of the lead institution. Attach a list of participants, partners, and their conflicts of interest inserted with the specified format into the spreadsheet provided on the STC Program website (<http://www.nsf.gov/od/iaia/programs/stc/index.jsp>). This table must be submitted by one week following the proposal submission deadline and will be used by NSF to check for conflicts of interest in assembling the review community. Remember to email this table to [stc2013@nsf.gov](mailto:stc2013@nsf.gov); do not submit it through FastLane.

**Full Proposal Preparation Instructions:** Proposers may opt to submit proposals in response to this Program Solicitation via Grants.gov or via the NSF FastLane system.

- Full proposals submitted via FastLane: Proposals submitted in response to this program solicitation should be prepared and submitted in accordance with the general guidelines contained in the NSF Grant Proposal Guide (GPG). The complete text of the GPG is available electronically on the NSF website at: [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=gpg](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=gpg). Paper copies of the GPG may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-7827 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov). Proposers are reminded to identify this program solicitation number in the program solicitation block on the NSF Cover Sheet For Proposal to the National Science Foundation. Compliance with this requirement is critical to determining the relevant proposal processing guidelines. Failure to submit this information may delay processing.



- Full proposals submitted via Grants.gov: Proposals submitted in response to this program solicitation via Grants.gov should be prepared and submitted in accordance with the NSF Grants.gov Application Guide: A Guide for the Preparation and Submission of NSF Applications via Grants.gov. The complete text of the NSF Grants.gov Application Guide is available on the Grants.gov website and on the NSF website at: (<http://www.nsf.gov/bfa/dias/policy/docs/grantsgovguide.pdf>). To obtain copies of the Application Guide and Application Forms Package, click on the Apply tab on the Grants.gov site, then click on the Apply Step 1: Download a Grant Application Package and Application Instructions link and enter the funding opportunity number, (the program solicitation number without the NSF prefix) and press the Download Package button. Paper copies of the Grants.gov Application Guide also may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-7827 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov).

Full proposals will be accepted only if invited by NSF. Due to the complexity of the proposals being submitted, use of FastLane to prepare and submit invited full proposals is strongly encouraged. When preparing a full proposal for this competition, proposers are advised to review the Program Description and the Proposal Review Information found in this solicitation for general information pertinent to this program. Proposers are encouraged to review the most current NSF Grant Proposal Guide (GPG) for specific information on signatures and format for the required sections. Proposers are encouraged to review the STC web site for updated information and answers to frequently asked questions: <http://www.nsf.gov/od/oa/programs/stc/index.jsp>

The full proposal should provide much more detail than the preliminary proposal and include information on implementation plans and assessment. Descriptions should be clear and concise. Every effort should be made to update information that was provided in the preliminary proposal and to fully address issues raised in the preliminary proposal review. Full proposals should be comparable in scope and effort to that which was presented in the preliminary proposal. Required proposal components and additions to or differences from the NSF GPG are given below.

## Full Proposal Contents

### Required Sections of the Full Proposal

The full proposal must include only the main documents and supplementary documents described in Sections 1-14, below.

1. Cover Sheet. For planning purposes, **June 1, 2013** should be shown as the start date. The full proposal must show the proposed Center Director as the Principal Investigator. Include the pre-proposal number and follow instructions provided in FastLane and GPG.
2. Project Summary (two-page limit). Both NSF merit review criteria (intellectual merit and broader impacts) must be addressed in separate statements (see NSF Grant Proposal Guide for additional instructions). The summary should be written in the third person, and be informative to persons working in the same or related fields, and understandable to a scientifically or technically literate lay reader. Provide a clear and concise description of the Center including rationale, mission, and vision. Describe the multidisciplinary or disciplinary research focus, goals for education, integrative nature of the Center, diversity plan of the Center, and knowledge transfer strategy of the Center. Articulate the potential legacy and national and global impact of the Center if funded. Identify all partner institutions and describe the major contribution of each to the integrated Center activities.
3. Table of Contents. A Table of Contents is automatically generated for the proposal by the system. The proposer cannot edit this form.
4. Project Description. The Project Description must contain only Sections (4.a) through (4.f) described below and cannot exceed 25 pages including tables and illustrations. The broader impacts resulting from the proposed project must be addressed and described as an integral part of the narrative.

(4.a) Rationale for Center Approach (one-page limit): Explain the unique opportunities that an integrated Center will provide and describe what will be achieved in the Center mode that could not be achieved with group or individual support. Discuss the long-term strategic goals of an integrated Center. Describe the potential legacy and national and global impact of the proposed Center.

(4.b) Narrative Description of the Research Objectives of the Center (approximately 10 pages): State the overall vision and long-range research goals of the integrated Center. Describe the proposed research areas/themes, how they integrate with each other to realize the Center's research vision. Provide timelines for the activities. Indicate the lead role of each partner organization or participant in each research topic/goal area. The research focus should be sufficiently long-term to justify a Center form of organization and flexible enough to permit change as the research proceeds. Provide a research plan with sufficient detail to allow assessment of the scientific merit and to justify the necessity for the Center mode of operation.

Indicate the potential impact or expected significance the Center's research will have on the Nation's scientific and/or technological base. Include a description of current research activities and, if the proposed Center research is closely related to ongoing research at an existing Center (e.g., an STC, ERC, CEMRI/MRSEC, SLC or national laboratory), explain how the research activities of the proposed Center complement as well as differ from those of the existing Center(s). Explain how the proposed research relates to other state and national research capabilities as well as international programs in the proposed fields of research.

(4.c) Narrative Description of the Education and Human Resource Development Objectives of the Center (up to 5 pages): Present an innovative education plan that describes how the center will integrate research and education. The education goals of an STC may address the needs of students participating in Center research activities or students in broader fields of research represented by the STC activities as appropriate. STCs are encouraged to focus their education efforts on specific programs that are appropriately integrated into the research activities of the center rather than attempting to be comprehensive. Education programs and activities should be evidence based practices developed in the context of current education research and be monitored through a formal evaluation effort led by competent evaluators. Describe plans for the mentoring and professional development of students involved in Center activities. Name the lead organizations and key individuals involved with individual projects, and explain the potential contributions and role of each in the education activity. Describe the process by which the education and human resource development goals will be established, used to guide the formal evaluation approaches, and modified during the award period, if needed. Provide timelines for all activities and explain how and when progress toward these goals will be measured.

Describe plans for attracting and retaining high quality students, including U.S. citizens, nationals and permanent residents, and those from underrepresented groups, in the Center research and education activities. Describe the proposed activities in sufficient detail to allow assessment of their intrinsic merit, potential effectiveness, and their anticipated contribution toward a highly competent and globally engaged technical and instructional workforce and educated citizenry. Provide a summary chart of M.S. and Ph.D. degrees completed during the past three years under the directorship of the proposed Center senior personnel. Indicate average time to complete degree requirements, and provide information on the gender, ethnicity, disability status, and nationality of the degree recipients in the aggregate, i.e., do not identify individual degree recipients by name.



(4.d) Narrative Description of the Diversity Objectives of the Center (up to 3 pages): Describe the diversity objectives and outline strategies for achieving them. Explain how progress will be measured and how strategies will be adapted, if necessary. Describe the diversity of the current students of the participating faculty, and the diversity of the participating faculty and partners. Describe plans for increasing diversity through the participation of women, underrepresented minorities, and persons with disabilities who are U.S. citizens, nationals and permanent residents in all organizational levels of Center activities, and cite relevant recent research on effective practices. Describe the contribution/role of partner institutions in the diversity plans. Describe plans, if appropriate, for partnerships with minority-serving institutions, women's colleges and institutions that primarily serve persons with disabilities, and indicate the role of students and faculty from such institutions and how they will be fully integrated into Center activities. Describe the proposed activities in sufficient detail to allow assessment of their intrinsic merit and potential effectiveness.

(4.e) Narrative Description of the Knowledge Transfer Objectives of the Center (up to three pages): Knowledge transfer involves the exchange of scientific and technical information between the Center and external non-academic stakeholders (such as industrial partners or public policy makers) with the objective of applying that knowledge. State the specific goals for knowledge transfer and the expected impact of the activities. Linkages should involve significant intellectual exchange and could involve mechanisms such as internships or novel use of cyberinfrastructure to enhance connections.

(4.f) Narrative Description of the Management Plan for the Research, Education, Broadening Participation, and Knowledge Transfer Activities of the Center (up to 3 pages): Develop and present a management plan for the integrated Center including a diagram to explain the organizational relationships and reporting structure among the key areas of responsibility. Identify key members of the Center Management Team and explain their specific roles and areas of responsibility. The Center Director must have the capacity to develop and lead a diverse team to fulfill the vision of the Center. Key members of the Center Management Team must have management experience and qualifications to administer their component of the Center. Identify responsibilities of the lead and partner organizations. Explain the role of each key participant/component and explain the approach for integrating and managing all partners. Describe the processes to be used to prioritize Center activities; to select and integrate research projects with one another and with other Center activities; to allocate funds and equipment across Center activities and among partners; and to select a replacement for the Center Director if needed.

Briefly describe the external advisory committee (EAC) that will provide guidance and advice to the Center on all activities. This committee is required - it should be diverse and its members should have science, technical and management expertise appropriate to the Center. If a proposal is selected for a site visit, NSF will require more detailed information on the overall management plan for the Center.

5. Facilities, Equipment and Other Resources (one-page limit). Provide a synopsis of institutional resources that will be available to the Center (dedicated space, access to facilities and instrumentation, faculty and staff positions, access to programs that assist with curriculum development or diversity, or other institutional programs that could provide support to the STC). In order for NSF, and its reviewers, to assess the scope of a proposed project, all resources (including those from partner organizations) available to the project, must be described in this section. Note that inclusion of voluntary committed cost sharing is prohibited. The description should be narrative in nature and must not include any quantifiable financial information. See [GPG Chapter II.C.2.i](#) for further guidance.
6. Budget and Budget Justification. Provide a budget for each of the five years. FastLane or Grants.gov will automatically provide a cumulative budget. The proposed budget should be consistent with the needs and complexity of the proposed activity. The budget and budget justification should reflect start-up activities at the commencement of the Center activities. Funds allocated for research, education, broadening participation, and knowledge transfer areas must be discernible.

Submit a separate budget and budget justification (two-page limit) for each participating institution in cases where a subaward exceeds \$100,000 per year. Identify items of equipment costing more than \$10,000. Full justification for the latter is required. Individual graduate students may not be supported for a period in excess of five years.

NSF will not provide salary support for scientists, engineers, or educators employed by Federal agencies or Federally Funded Research and Development Centers. For participants at foreign organizations, NSF will consider support only for the U.S. portion of the collaborative projects involving U.S. and foreign institutions.

7. References Cited. Section not to exceed five pages.
8. Biographical Sketches (two page limit per person). Biographical sketches are required for all key participants (Center Director, Managing Director, Education Coordinator, Diversity Coordinator, Knowledge Transfer Coordinator, Research Coordinator, Research Group Leaders, or their equivalent). Use GPG instructions for sections II.C.2.f. Collaborators should be included in Section (14.b) below. Copies of publications should not be included or sent to NSF.
9. Current and Pending Support. Provide current and pending support information for the PI and co-PIs only, i.e., only those persons listed on the cover page of the proposal.

#### **Special Information and Required Supplementary Documents (Sections 10-14):**

10. (Required information to be entered in the Supplementary Documents section in FastLane. For Grants.gov users, supplementary documents should be attached in Field 11 of the R&R Other Project Information Form.)

(10 a.) Partner Institutions and (10 b.) Project Personnel. The list of Partner Institutions and Project Personnel that were required in preliminary proposal must be updated to reflect any changes occurring since the time of preliminary proposal submission. In addition, provide the names of External Advisory Committee Members appointed (if any) and their affiliations.

11. Ethics Plan (one-page limit). Provide a clear statement of the proposed Center's policies on ethics training, responsible conduct of research and intellectual property rights. Discussion should address the nature of the research, methodologies used, ownership of research and ideas, and roles and responsibilities regarding intellectual property. A program of training in ethics and responsible conduct of research within the cross-disciplinary and multi-institutional context of the Center, for all Center and subawardee staff, including faculty, visiting faculty, industrial fellows, postdoctoral researchers, graduate and undergraduate students, is required. Training topics should include the nature of the research, methodologies used, ownership of research and ideas, and roles and responsibilities regarding intellectual property. If a proposal is selected for a site-visit, a more detailed description of the lead institution's official policy will be required.
12. Shared Experimental Facilities (two-page limit). Where appropriate, describe the shared facilities to be established, including specific major research instrumentation, and plans for the development of new instrumentation. Distinguish between existing facilities/instrumentation (and their location) and any that will be developed by the Center.

The following elements should be addressed in this section:

- maintenance and operation of STC-related facilities, including assurance of organizational commitments/support;
- mechanisms to deal with potential risk;
- availability of sufficient infrastructure and technical expertise to ensure effective usage of any major instruments;
- availability of appropriate technical expertise to design and construct new instruments; and provisions for user fees and plans for ensuring shared access by all partners and outside users.

13. Data Management Plan (two-page limit). This document should describe how the proposal conforms to NSF policy on the dissemination and sharing of research results, which provides that investigators are expected to share with other researchers, at no more than incremental cost and within a reasonable amount of time, the primary data, samples, physical collections, software, curriculum materials, and other supporting materials created or gathered in the course of work under NSF grants. The following items should be included in this subsection:

- the types of data, samples, physical collections, software, curriculum materials, and other materials to be produced in the course of the project;
- the standards to be used for data and metadata format and content (where existing standards are absent or deemed inadequate, this should be documented along with any proposed solutions or remedies);
- policies for access and sharing including provisions for appropriate protection of privacy, confidentiality, security, intellectual property, or other rights or requirements;
- policies and provisions for re-use, re-distribution, and the production of derivatives; and
- plans for archiving data, samples, and other research products, and for preservation of access.

See the PAPPG for additional detail on NSF's policy on data management plans.

14. Postdoctoral Researcher Mentoring Plan. Each proposal<sup>28</sup> that requests funding to support **post doctoral researchers** must include, as a supplementary document, a description of the mentoring activities that will be provided for such individuals. In no more than one page, the mentoring plan must describe the mentoring that will be provided to all postdoctoral researchers supported by the project, irrespective of whether they reside at the submitting organization, any subawardee organization, or at any organization participating in a simultaneously submitted collaborative project. Proposers are advised that the mentoring plan may not be used to circumvent the Project Description page limitation. See [GPG Chapter II.D.4](#) for additional information on collaborative proposals.

**Optional Information to be submitted to NSF via the FastLane Single Copy Documents Section.** If submitting via Grants.gov, complete the information and attach as a PDF file (see Field 6, Additional Single Copy Documents, on the NSF Grant Application Cover Page).

- List of suggested reviewers or reviewers not to include (with a brief explanation or justification for why the reviewer should be excluded);
- Proprietary or privileged information (if applicable).

Full proposals containing items other than those described above will be returned without review.

#### **Required Information to be submitted to NSF via email.**

The proposer is required to send a spreadsheet listing conflicts of interest to NSF via email. After receipt of the proposal number from FastLane, send an email to [stc2013@nsf.gov](mailto:stc2013@nsf.gov). The subject heading of the email should note the proposal number. In the body of the email provide the proposal number, the PI name, and the name of the lead institution. Attach a list of participants, partners, and their conflicts of interest inserted with the specified format into the spreadsheet template provided on the STC Program website (<http://www.nsf.gov/od/oia/programs/stc/index.jsp>). This table must be submitted by one week following the proposal submission deadline and will be used by NSF to check for conflicts of interest in assembling the review community. Remember to email this table to [stc2013@nsf.gov](mailto:stc2013@nsf.gov); do not submit it through FastLane.

## **B. Budgetary Information**

**Cost Sharing:** Inclusion of voluntary committed cost sharing is prohibited

**Indirect Cost (F&A) Limitations:** Not applicable.

#### **Budget Preparation Instructions:**

Proposed STC annual budgets may range up to \$5.0M per year of NSF support. Preliminary proposals and full proposals outside this range will be ineligible and will not be reviewed or considered for support. The core budget for the Center is expected to include support for all research, education, broadening participation, and knowledge transfer activities including, if proposed, those for undergraduate students and for teachers. Inclusion of voluntary committed cost sharing is prohibited.

#### **The following information applies only for those STC proposals that are relevant to the Office of Polar Programs:**

The Office of Polar Programs (OPP) strongly encourages STC proposals related to all aspects of polar research supported by the Foundation. For any proposals requiring access to the polar regions or polar logistical support, investigators must contact appropriate OPP program managers for guidance about submitting information needed to assess logistical support requirements. This should be done during proposal development. For proposals requiring access to the arctic, contact Renee Crain ([rcrain@nsf.gov](mailto:rcrain@nsf.gov)) or Pat Haggerty ([phaggerty@nsf.gov](mailto:phaggerty@nsf.gov)). For proposals requiring access to the Antarctic, contact Jessie Crain ([jlcrair@nsf.gov](mailto:jlcrair@nsf.gov)). Additional information on field work requirements may be found in the OPP Arctic Research Opportunities ([http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=nsf10503](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=nsf10503)) and Antarctic Research ([http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=nsf10543](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=nsf10543)) solicitations.

## **C. Due Dates**

- **Preliminary Proposal Due Date(s) (required)** (due by 5 p.m. proposer's local time):  
May 30, 2011
- **Full Proposal Deadline(s)** (due by 5 p.m. proposer's local time):

Full proposals are by invitation only.

## D. FastLane/Grants.gov Requirements

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- **For Proposals Submitted Via FastLane:**

Detailed technical instructions regarding the technical aspects of preparation and submission via FastLane are available at: <https://www.fastlane.nsf.gov/a1/newstan.htm>. For FastLane user support, call the FastLane Help Desk at 1-800-673-6188 or e-mail [fastlane@nsf.gov](mailto:fastlane@nsf.gov). The FastLane Help Desk answers general technical questions related to the use of the FastLane system. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this funding opportunity.

**Submission of Electronically Signed Cover Sheets.** The Authorized Organizational Representative (AOR) must electronically sign the proposal Cover Sheet to submit the required proposal certifications (see Chapter II, Section C of the Grant Proposal Guide for a listing of the certifications). The AOR must provide the required electronic certifications within five working days following the electronic submission of the proposal. Further instructions regarding this process are available on the FastLane Website at: <https://www.fastlane.nsf.gov/fastlane.jsp>.

- **For Proposals Submitted Via Grants.gov:**

Before using Grants.gov for the first time, each organization must register to create an institutional profile. Once registered, the applicant's organization can then apply for any federal grant on the Grants.gov website. The Grants.gov's Grant Community User Guide is a comprehensive reference document that provides technical information about Grants.gov. Proposers can download the User Guide as a Microsoft Word document or as a PDF document. The Grants.gov User Guide is available at: <http://www.grants.gov/CustomerSupport>. In addition, the NSF Grants.gov Application Guide provides additional technical guidance regarding preparation of proposals via Grants.gov. For Grants.gov user support, contact the Grants.gov Contact Center at 1-800-518-4726 or by email: [support@grants.gov](mailto:support@grants.gov). The Grants.gov Contact Center answers general technical questions related to the use of Grants.gov. Specific questions related to this program solicitation should be referred to the NSF program staff contact(s) listed in Section VIII of this solicitation.

**Submitting the Proposal:** Once all documents have been completed, the Authorized Organizational Representative (AOR) must submit the application to Grants.gov and verify the desired funding opportunity and agency to which the application is submitted. The AOR must then sign and submit the application to Grants.gov. The completed application will be transferred to the NSF FastLane system for further processing.

## VI. NSF PROPOSAL PROCESSING AND REVIEW PROCEDURES

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Proposals received by NSF are assigned to the appropriate NSF program where they will be reviewed if they meet NSF proposal preparation requirements. All proposals are carefully reviewed by a scientist, engineer, or educator serving as an NSF Program Officer, and usually by three to ten other persons outside NSF who are experts in the particular fields represented by the proposal. These reviewers are selected by Program Officers charged with the oversight of the review process. Proposers are invited to suggest names of persons they believe are especially well qualified to review the proposal and/or persons they would prefer not review the proposal. These suggestions may serve as one source in the reviewer selection process at the Program Officer's discretion. Submission of such names, however, is optional. Care is taken to ensure that reviewers have no conflicts of interest with the proposal.

### A. NSF Merit Review Criteria

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All NSF proposals are evaluated through use of the two National Science Board (NSB)-approved merit review criteria: intellectual merit and the broader impacts of the proposed effort. In some instances, however, NSF will employ additional criteria as required to highlight the specific objectives of certain programs and activities.

The two NSB-approved merit review criteria are listed below. The criteria include considerations that help define them. These considerations are suggestions and not all will apply to any given proposal. While proposers must address both merit review criteria, reviewers will be asked to address only those considerations that are relevant to the proposal being considered and for which the reviewer is qualified to make judgements.

**What is the intellectual merit of the proposed activity?**

How important is the proposed activity to advancing knowledge and understanding within its own field or across different fields? How well qualified is the proposer (individual or team) to conduct the project? (If appropriate, the reviewer will comment on the quality of the prior work.) To what extent does the proposed activity suggest and explore creative, original, or potentially transformative concepts? How well conceived and organized is the proposed activity? Is there sufficient access to resources?

**What are the broader impacts of the proposed activity?**

How well does the activity advance discovery and understanding while promoting teaching, training, and learning? How well does the proposed activity broaden the participation of underrepresented groups (e.g., gender, ethnicity, disability, geographic, etc.)? To what extent will it enhance the infrastructure for research and education, such as facilities, instrumentation, networks, and partnerships? Will the results be disseminated broadly to enhance scientific and technological understanding? What may be the benefits of the proposed activity to society?

Examples illustrating activities likely to demonstrate broader impacts are available electronically on the NSF website at: <http://www.nsf.gov/pubs/gpg/broaderimpacts.pdf>.

Mentoring activities provided to postdoctoral researchers supported on the project, as described in a one-page supplementary document, will be evaluated under the Broader Impacts criterion.

NSF staff also will give careful consideration to the following in making funding decisions:

### **Integration of Research and Education**

One of the principal strategies in support of NSF's goals is to foster integration of research and education through the programs, projects, and activities it supports at academic and research institutions. These institutions provide abundant opportunities where individuals may concurrently assume responsibilities as researchers, educators, and students and where all can engage in joint efforts that infuse education with the excitement of discovery and enrich research through the diversity of learning perspectives.

### **Integrating Diversity into NSF Programs, Projects, and Activities**

Broadening opportunities and enabling the participation of all citizens -- women and men, underrepresented minorities, and persons with disabilities -- is essential to the health and vitality of science and engineering. NSF is committed to this principle of diversity and deems it central to the programs, projects, and activities it considers and supports.

### **Additional Review Criteria:**

Preliminary proposals, full proposals and site visits will be reviewed using the above criteria. Within the intellectual merit and broader impacts criteria reviewers will also be asked to address the following STC-specific questions during the various stages of the competition:

1. Preliminary Proposals. Reviewers will be asked to consider the vision and potential impact of the research proposed, along with the need for the center funding mechanism. Questions to be considered include:
  - Is the vision for the project sufficiently compelling, ambitious and complex to justify the large-scale focus of resources that can only be provided by a center mode of support?
  - Are the intended approaches to address the scientific and/or technological questions, innovative, promising and flexible enough to permit change as the research proceeds?
  - Is the team of partner organizations and personnel assembled for the proposed Center appropriate and essential for the planned project?
  - Are there potential legacies in people, ideas, and (if applicable) promising new instrumentation or technologies that might have significant impact to warrant a large center investment?
2. Full Proposals. In addition to the review criteria that will be addressed in reviewing preliminary proposals, reviewers will be asked to consider the integrative nature of the proposed Center. Questions to be considered include:
  - Are the research, education, knowledge transfer and diversity efforts strategically embedded and integrated in the proposed Center?
  - Are the partner organizations and participants meaningfully integrated into a diverse Center that is more than just the sum of the parts?
  - Does the proposal include a vision and plan for leadership in broadening participation of underrepresented groups and does it articulate a credible commitment to diversity as a means of achieving its overall goals?
  - Are the educational activities innovative and do they contribute to the unifying mission of the proposed Center?
  - Does the proposal include a promising plan to promote the transfer of knowledge through the meaningful exchange of scientific and technical information with external stakeholders such as industrial partners, public policy makers, or international organizations?
  - Does the proposed Center management have the vision, experience, and capacity to manage a complex, multifaceted, and innovative enterprise that integrates research, education, diversity and knowledge transfer?
  - Are the institutional and other commitments appropriate to carry out the proposed research?
3. Site Visits. The full scope of questions applicable for prior stages in the competition will be within the purview of the site visit team. The site visit team will give special consideration to the management and budget of the proposed STC and any outstanding issues that were raised during the review process.
  - Is the budget appropriate for the scale, scope and complexity of the proposed Center's activities?
  - Does the proposed Center management demonstrate the vision, experience, and capacity to manage a complex, multifaceted, and innovative enterprise that integrates research, education, diversity and knowledge transfer?
  - Is the proposed management plan likely to be effective? Are there appropriate mechanisms to identify and support emerging opportunities and terminate mature or ineffective programs across all of the proposed Center's areas or themes? Are there appropriate mechanisms to enable and manage high-risk-high-reward and/or potentially transformative efforts across all activities in the proposed Center?
  - Is the role of the external advisory board clearly and appropriately defined?
  - Is there an adequate succession plan for the leadership of the Center?
  - Are intellectual property issues adequately addressed?

## **B. Review and Selection Process**

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Proposals submitted in response to this program solicitation will be reviewed by Ad hoc Review and/or Panel Review, or Site Visit Review.

### **STC Proposal Review Process for Preliminary and Full Proposals**

The STC Program will evaluate proposals in a multi-phase merit review process. In order to reduce the cost of proposal preparation and the workload on the scientific community, NSF will utilize a preliminary proposal phase. Preliminary proposals will be evaluated by panels of individuals experienced in integrative science. The panelists will be asked to base their comments on the review criteria described above. NSF will notify applicants of the results of the preliminary proposal competition on or before October 30th, 2011.

Proposing institutions whose preliminary proposals are judged most promising by the panel and program directors will be invited to submit full proposals that will be evaluated by both *ad hoc* and panel review using the selection criteria listed above with special attention given to the integrative nature of the proposed Center. Only those full proposals that were invited will be accepted. The full proposal review panel will use the above criteria to identify a small number of full proposals deemed worthy of site-visit reviews; the other proposals will be declined. NSF will notify all invited proposers as to whether they will be declined or site-visited in June of 2012.

### **Site Visit Review Criteria and Award Selection Process**

For proposals selected for a site visit, the site visit review will consider the above criteria, the vision and potential legacy of the proposed center. Special consideration will be given to unresolved issues identified earlier in the review process, and will give special attention to the proposed plans for management and leadership of the Center. Foundation staff will provide additional information regarding the site visit review in advance of the meeting. The site visit team will prepare a written report to advise NSF and PIs will have an opportunity to respond.

A comprehensive review of all proposals that are site-visited will be conducted by an external ad hoc STC Summary Panel. The Summary Panel will develop a list of proposals they recommend for funding and provide a brief statement describing their rationale. In developing its recommendations for awards, this committee will consider: the relative merit of the STC proposals using the criteria listed above, the potential national impact and legacy of the proposed activity, the balance of awards among scientific fields, geographical distribution, and the combined ability of the proposed Centers to meet the objectives of the STC Program. In developing funding recommendations to the Director and the Director's Review Board, NSF management will consider the STC Summary Panel's recommendations. NSF expects to announce the final results of this STC competition in March of 2013.

#### **General NSF Merit Review Information**

Reviewers will be asked to formulate a recommendation to either support or decline each proposal. The Program Officer assigned to manage the proposal's review will consider the advice of reviewers and will formulate a recommendation.

After scientific, technical and programmatic review and consideration of appropriate factors, the NSF Program Officer recommends to the cognizant Division Director whether the proposal should be declined or recommended for award. NSF is striving to be able to tell applicants whether their proposals have been declined or recommended for funding within six months. The time interval begins on the deadline or target date, or receipt date, whichever is later. The interval ends when the Division Director accepts the Program Officer's recommendation.

A summary rating and accompanying narrative will be completed and submitted by each reviewer. In all cases, reviews are treated as confidential documents. Verbatim copies of reviews, excluding the names of the reviewers, are sent to the Principal Investigator/Project Director by the Program Officer. In addition, the proposer will receive an explanation of the decision to award or decline funding.

In all cases, after programmatic approval has been obtained, the proposals recommended for funding will be forwarded to the Division of Grants and Agreements for review of business, financial, and policy implications and the processing and issuance of a grant or other agreement. Proposers are cautioned that only a Grants and Agreements Officer may make commitments, obligations or awards on behalf of NSF or authorize the expenditure of funds. No commitment on the part of NSF should be inferred from technical or budgetary discussions with a NSF Program Officer. A Principal Investigator or organization that makes financial or personnel commitments in the absence of a grant or cooperative agreement signed by the NSF Grants and Agreements Officer does so at their own risk.

## **VII. AWARD ADMINISTRATION INFORMATION**

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### **A. Notification of the Award**

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Notification of the award is made to *the submitting organization* by a Grants Officer in the Division of Grants and Agreements. Organizations whose proposals are declined will be advised as promptly as possible by the cognizant NSF Program administering the program. Verbatim copies of reviews, not including the identity of the reviewer, will be provided automatically to the Principal Investigator. (See Section VI.B. for additional information on the review process.)

### **B. Award Conditions**

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An NSF award consists of: (1) the award letter, which includes any special provisions applicable to the award and any numbered amendments thereto; (2) the budget, which indicates the amounts, by categories of expense, on which NSF has based its support (or otherwise communicates any specific approvals or disapprovals of proposed expenditures); (3) the proposal referenced in the award letter; (4) the applicable award conditions, such as Grant General Conditions (GC-1); \* or Research Terms and Conditions \* and (5) any announcement or other NSF issuance that may be incorporated by reference in the award letter. Cooperative agreements also are administered in accordance with NSF Cooperative Agreement Financial and Administrative Terms and Conditions (CA-FATC) and the applicable Programmatic Terms and Conditions. NSF awards are electronically signed by an NSF Grants and Agreements Officer and transmitted electronically to the organization via e-mail.

\*These documents may be accessed electronically on NSF's Website at [http://www.nsf.gov/awards/managing/award\\_conditions.jsp?org=NSF](http://www.nsf.gov/awards/managing/award_conditions.jsp?org=NSF). Paper copies may be obtained from the NSF Publications Clearinghouse, telephone (703) 292-7827 or by e-mail from [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov).

More comprehensive information on NSF Award Conditions and other important information on the administration of NSF awards is contained in the *NSF Award & Administration Guide* (AAG) Chapter II, available electronically on the NSF Website at [http://www.nsf.gov/publications/pub\\_summ.jsp?ods\\_key=aag](http://www.nsf.gov/publications/pub_summ.jsp?ods_key=aag).

#### **Special Award Conditions:**

STC awards are made in the form of Cooperative Agreements. The STC Cooperative Agreements will have an extensive section of Special Conditions relating to the period of performance, statement of work, awardee responsibilities, NSF responsibilities, joint NSF-awardee responsibilities, funding and funding schedule, reporting requirements, key personnel, and other conditions. NSF has responsibility for providing general oversight and monitoring of STCs to help assure effective performance and administration, as well as facilitating any coordination among the STCs as necessary to further the objectives of the STC program. Prior to finalizing the Cooperative Agreement, a retreat of the Center's key personnel to address strategic planning of the STC will be required.

### **C. Reporting Requirements**

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For all multi-year grants (including both standard and continuing grants), the Principal Investigator must submit an annual project



report to the cognizant Program Officer at least 90 days before the end of the current budget period. (Some programs or awards require more frequent project reports). Within 90 days after expiration of a grant, the PI also is required to submit a final project report, and a project outcomes report for the general public.

Failure to provide the required annual or final project reports, or the project outcomes report will delay NSF review and processing of any future funding increments as well as any pending proposals for that PI. PIs should examine the formats of the required reports in advance to assure availability of required data.

PIs are required to use NSF's electronic project-reporting system, available through FastLane, for preparation and submission of annual and final project reports. Such reports provide information on activities and findings, project participants (individual and organizational) publications; and, other specific products and contributions. PIs will not be required to re-enter information previously provided, either with a proposal or in earlier updates using the electronic system. Submission of the report via FastLane constitutes certification by the PI that the contents of the report are accurate and complete. The project outcomes report must be prepared and submitted using Research.gov. This report serves as a brief summary, prepared specifically for the public, of the nature and outcomes of the project. This report will be posted on the NSF website exactly as it is submitted by the PI.

Centers awarded a Cooperative Agreement will be required to submit annual reports on progress and plans, which will be used as a basis for performance review and determining the level of continued funding. To support this review and the management of a Center, STCs will also be required to develop a set of management and performance indicators for submission annually to NSF via an NSF evaluation technical assistance contractor. Part of this reporting may take the form of a database that will be owned by the institution and eventually made available to an evaluation contractor. This database will capture specific information to demonstrate progress towards achieving the goals of the program. Such reporting requirements may be included in the Cooperative Agreement which is binding between the academic institution and the NSF.

## VIII. AGENCY CONTACTS

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General inquiries regarding this program should be made to:

- Pamela O'Neil, Staff Associate, telephone: (703) 292-8040, email: [poneil@nsf.gov](mailto:poneil@nsf.gov)
- Randy L. Phelps, Staff Associate, telephone: (703) 292-8040, email: [rphelps@nsf.gov](mailto:rphelps@nsf.gov)
- Dragana Brzakovic, Senior Staff Associate, telephone: (703) 292-8040, email: [dbrzakov@nsf.gov](mailto:dbrzakov@nsf.gov)

For questions related to the use of FastLane, contact:

- FastLane Help Desk, telephone: 1-800-673-6188; e-mail: [fastlane@nsf.gov](mailto:fastlane@nsf.gov).

For questions relating to Grants.gov contact:

- Grants.gov Contact Center: If the Authorized Organizational Representatives (AOR) has not received a confirmation message from Grants.gov within 48 hours of submission of application, please contact via telephone: 1-800-518-4726; e-mail: [support@grants.gov](mailto:support@grants.gov).

## IX. OTHER INFORMATION

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The NSF Website provides the most comprehensive source of information on NSF Directorates (including contact information), programs and funding opportunities. Use of this Website by potential proposers is strongly encouraged. In addition, National Science Foundation Update is a free e-mail subscription service designed to keep potential proposers and other interested parties apprised of new NSF funding opportunities and publications, important changes in proposal and award policies and procedures, and upcoming NSF Regional Grants Conferences. Subscribers are informed through e-mail when new publications are issued that match their identified interests. Users can subscribe to this service by clicking the "Get NSF Updates by Email" link on the [NSF web site](#).

Grants.gov provides an additional electronic capability to search for Federal government-wide grant opportunities. NSF funding opportunities may be accessed via this new mechanism. Further information on Grants.gov may be obtained at <http://www.grants.gov>.

## ABOUT THE NATIONAL SCIENCE FOUNDATION

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The National Science Foundation (NSF) is an independent Federal agency created by the National Science Foundation Act of 1950, as amended (42 USC 1861-75). The Act states the purpose of the NSF is "to promote the progress of science; [and] to advance the national health, prosperity, and welfare by supporting research and education in all fields of science and engineering."

NSF funds research and education in most fields of science and engineering. It does this through grants and cooperative agreements to more than 2,000 colleges, universities, K-12 school systems, businesses, informal science organizations and other research organizations throughout the US. The Foundation accounts for about one-fourth of Federal support to academic institutions for basic research.

NSF receives approximately 40,000 proposals each year for research, education and training projects, of which approximately 11,000 are funded. In addition, the Foundation receives several thousand applications for graduate and postdoctoral fellowships. The agency operates no laboratories itself but does support National Research Centers, user facilities, certain oceanographic vessels and Antarctic research stations. The Foundation also supports cooperative research between universities and industry, US participation in international scientific and engineering efforts, and educational activities at every academic level.

*Facilitation Awards for Scientists and Engineers with Disabilities* provide funding for special assistance or equipment to enable persons with disabilities to work on NSF-supported projects. See Grant Proposal Guide Chapter II, Section D.2 for instructions

regarding preparation of these types of proposals.

The National Science Foundation has Telephonic Device for the Deaf (TDD) and Federal Information Relay Service (FIRS) capabilities that enable individuals with hearing impairments to communicate with the Foundation about NSF programs, employment or general information. TDD may be accessed at (703) 292-5090 and (800) 281-8749, FIRS at (800) 877-8339.

The National Science Foundation Information Center may be reached at (703) 292-5111.

The National Science Foundation promotes and advances scientific progress in the United States by competitively awarding grants and cooperative agreements for research and education in the sciences, mathematics, and engineering.

To get the latest information about program deadlines, to download copies of NSF publications, and to access abstracts of awards, visit the NSF Website at <http://www.nsf.gov>

- **Location:** 4201 Wilson Blvd. Arlington, VA 22230
- **For General Information** (NSF Information Center): (703) 292-5111
- **TDD (for the hearing-impaired):** (703) 292-5090
- **To Order Publications or Forms:**
  - Send an e-mail to: [nsfpubs@nsf.gov](mailto:nsfpubs@nsf.gov)
  - or telephone: (703) 292-7827
- **To Locate NSF Employees:** (703) 292-5111

## PRIVACY ACT AND PUBLIC BURDEN STATEMENTS

The information requested on proposal forms and project reports is solicited under the authority of the National Science Foundation Act of 1950, as amended. The information on proposal forms will be used in connection with the selection of qualified proposals; and project reports submitted by awardees will be used for program evaluation and reporting within the Executive Branch and to Congress. The information requested may be disclosed to qualified reviewers and staff assistants as part of the proposal review process; to proposer institutions/grantees to provide or obtain data regarding the proposal review process, award decisions, or the administration of awards; to government contractors, experts, volunteers and researchers and educators as necessary to complete assigned work; to other government agencies or other entities needing information regarding applicants or nominees as part of a joint application review process, or in order to coordinate programs or policy; and to another Federal agency, court, or party in a court or Federal administrative proceeding if the government is a party. Information about Principal Investigators may be added to the Reviewer file and used to select potential candidates to serve as peer reviewers or advisory committee members. See Systems of Records, NSF-50, "Principal Investigator/Proposal File and Associated Records," 69 Federal Register 26410 (May 12, 2004), and NSF-51, "Reviewer/Proposal File and Associated Records," 69 Federal Register 26410 (May 12, 2004). Submission of the information is voluntary. Failure to provide full and complete information, however, may reduce the possibility of receiving an award.

An agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3145-0058. Public reporting burden for this collection of information is estimated to average 120 hours per response, including the time for reviewing instructions. Send comments regarding the burden estimate and any other aspect of this collection of information, including suggestions for reducing this burden, to:

Suzanne H. Plimpton  
Reports Clearance Officer  
Division of Administrative Services  
National Science Foundation  
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